

Reach Academy Trust

Provider Access Statement and Careers Policy 2022-23



This policy statement sets out Reach Academy Feltham's arrangements for managing the access of providers to pupils at Reach Academy for the purposes of giving students information about the provider's education or training offer.

Approved by:	Board of Trustees	Date: 7th December 2022
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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 7 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 7 to 13 are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Careers Programme

4.1 Rationale

Careers education has an important role to play in the overall education of pupils, in order to guarantee our pupils can make an effective transition from the world of education to the world of work. Reach Academy Feltham will provide a range of opportunities for pupils to learn about work, the world of work, employability skills and the qualification pathways available to them. High-quality careers provision that is adapted to the needs of individual cohorts and pupils ensure that students will leave Reach Academy Feltham with the ability to make sensible, informed choices about their career paths and progressions after school.

4.2 Purpose and Aims

The primary purpose of our Careers Programme is to provide pupils with opportunities to engage in a range of activities that will increase pupil's knowledge about the qualification pathways available to

them and understanding of the world of work that they will be entering into. Reach Academy Feltham is committed to fulfilling its statutory duties in this area, but also to providing students with exceptional support and guidance throughout their time at our institution.

The aim of our Careers Programme is to ensure excellent provision is made to prepare students for transition to their next stage of education or employment. This is achieved by:

- Helping students to follow courses that are appropriate to their needs
- Improving understanding of the world of work
- Ensuring appropriate provision and guidance
- Successful transition to the next stage of education and employment
- Empowering students to plan and manage their own futures
- Offering a responsive service that allows time for face to face guidance
- Providing comprehensive and unbiased advice and guidance and
- Actively promoting equality and challenging gender stereotypes

4.3 Methods

The careers team at Reach Academy Feltham will achieve these goals by:

- Providing a range of opportunities to experience a variety of workplaces
- Providing a range of opportunities to experience a variety of Further Education institutions
- Promoting a range of opportunities which assist with raising aspirations and attainment
- Promoting awareness and understanding of the world of work, industry, labour markets and the economy
- Explicitly relating skills, attitudes and knowledge learned at RAF to the wider world of work
- Developing pupils' personal and social skills
- Providing informed and impartial guidance relation to next steps
- Enabling students to make fully informed decisions in regards to future choices

Impartial and independent advice and guidance is given to pupils via:

- The Reach Academy Feltham website
- Careers lesson in the Team Reach curriculum
- Planned delivery of year group specific activities
- University links
- Local business links
- Industry specific talks and presentations
- Face-to-face guidance with a qualified Careers Guidance practitioner
- Assemblies and presentations for specific pathways (e.g. Apprenticeships)

4.4 Management

The Careers Programme is led and managed by the Careers Lead, with support from the Careers member of SLT. The Careers Lead is responsible for the management and coordination of the various aspects of the programme, including:

- Activities at each Key Stage
- Monitoring/evaluation
- Liaison with SLT and Governing Body
- Consulting with Department Directors
- Attendance at Hounslow CEIAG meetings
- Attendance at Careers Cluster meetings

5. Management of provider access requests

5.1 Procedure

A provider wishing to request access should contact *Leah Blunden, Careers Lead*,

Telephone: 020 8893 1099

Email: leah.blunden@reachacademy.org.uk

5.2 Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents.

Below is a term-by-term overview of the careers events over this academic year. This plan is not comprehensive, as opportunities will present themselves over the coming months - these opportunities will be shared with pupils via the weekly 'Careers and Opportunities Blast' in the form slides.

As well as the events outlined below, pupils in all year groups will have periodic encounters with various employers and both Further Education and Higher Education providers. This includes employers coming into school to give workshops or assemblies, or as part of our Careers in the Curriculum initiative, as well as visits to local colleges and universities. We will also be organising work experience placements for our BTEC cohorts and Phase 4 pupils.

Standard	Autumn Term	Spring Term	Summer Term
Year 7	"Bright Futures Ahead" – careers day which examines different pathways to success and provides pupils with the opportunity to practise soft skills.	PSHE Careers lessons to teach about different career pathways. PSHE lessons to explain the purpose of university education and what it entails.	PSHE lessons about financial literacy including how to manage a budget, salaries, pay and debt. Subject Specific Careers – Pupils will receive subject-specific careers education from their subject teachers focused on careers and local labour market information dedicated to that subject.
Year 8	"Bright Futures Ahead" – careers day which examines different pathways to success and provides pupils with the opportunity to practise soft skills.	PSHE Careers lessons to teach about different career pathways. PSHE lessons to explain the purpose of university education and what it entails.	PSHE lessons about financial literacy including how to manage a budget, salaries, pay and debt. Subject Specific Careers – Pupils will receive subject-specific careers education from their subject teachers focused on careers and local labour market information dedicated to that subject.

<p>Year 9</p>	<p>"Bright Futures Ahead" – careers day which examines different pathways to success and provides pupils with the opportunity to practise soft skills.</p> <p>'Futures evening' – a networking Evening which includes representatives from Apprenticeships, careers and further and higher education institutions.</p> <p>Subject Specific Careers – Pupils will receive subject-specific careers education from their subject teachers focused on careers and local labour market information dedicated to that subject.</p>	<p>PSHE Careers lessons to teach about different career pathways.</p> <p>PSHE lessons to explain the purpose of university education and what it entails.</p> <p>Heathrow STEM Outreach</p>	<p>PSHE lessons about financial literacy including how to manage a budget, salaries, pay and debt.</p> <p>NCS – Careers Assembly and Workshop</p> <p>Students are signposted to relevant summer Career Experiences and supported to complete applications, e.g., InvestIn</p>
<p>Year 10</p>	<p>"Bright Futures Ahead" – careers day which examines different pathways to success and provides pupils with the opportunity to practise soft skills.</p> <p>'Futures evening' – a networking Evening which includes representatives from Apprenticeships, careers and further and higher education institutions.</p> <p>Subject Specific Careers – Pupils will receive subject-specific careers education from their subject teachers focused on careers and local labour market information dedicated to that subject.</p> <p>Hawk Apprenticeship Pilot Programme - tailored employment programme for Year 10 and 11 students in Feltham who are either considering an Apprenticeship when they leave school or are at risk of NEET - <i>Hawk Apprenticeship Training Providers</i></p>	<p>Year 10 lecture programme to include a variety of speakers from multiple sectors e.g. Big Challenge lesson from Teach First and Speakers for Schools</p> <p>Future Frontiers Careers Coaching Programme - career coaching, advice and guidance to equip lower-attaining, disadvantaged young people to realise their potential at school and take positive next steps into education or training at age 16 - <i>Future Frontiers</i></p> <p>Heathrow STEM Outreach</p>	<p>Year 10 lecture programme to include a variety of speakers from multiple sectors e.g. Big Challenge lesson from Teach First and Speakers for Schools</p> <p>NCS – Careers Assembly and Workshop - Post 16 Options</p> <p>Students are signposted to relevant summer Career Experiences and supported to complete applications, e.g., InvestIn</p>
<p>Year 11</p>	<p>"Bright Futures Ahead" – careers day which examines different pathways to success and provides pupils with the opportunity to practise soft skills.</p> <p>'Futures evening' – a networking Evening which included representatives from Apprenticeships</p> <p>Subject Specific Careers – Pupils will receive</p>	<p>Future Frontiers Careers Coaching Programme - career coaching, advice and guidance to equip lower-attaining, disadvantaged young people to realise their potential at school and take positive next steps into education or training at age 16 - <i>Future Frontiers</i></p> <p>NCS – Careers Assembly and Workshop - Post 16 Options</p> <p>Heathrow STEM Outreach</p>	<p>Students are signposted to relevant summer Career Experiences and supported to complete applications, e.g., InvestIn, Feltham Convening Project</p>

	<p>subject-specific careers education from their subject teachers focused on careers and local labour market information dedicated to that subject.</p> <p>Hawk Apprenticeship Pilot Programme - tailored employment programme for Year 10 and 11 students in Feltham who are either considering an Apprenticeship when they leave school or are at risk of NEET - <i>Hawk Apprenticeship Training Providers</i></p>		
Year 12	<p>"Bright Futures Ahead" – careers day which examines different pathways to success and provides pupils with the opportunity to practise soft skills.</p> <p>Career Ready Feltham – support programme of mentoring and internship for students that are interested in exploring alternatives to university</p>	<p>Career Ready Feltham – support programme of mentoring and internship for students that are interested in exploring alternatives to university</p> <p>Subject Specific Careers – Pupils will receive subject-specific careers education from their subject teachers focused on careers and local labour market information dedicated to that subject.</p> <p>Heathrow STEM Outreach</p>	<p>Career Ready Feltham – support programme of mentoring and internship for students that are interested in exploring alternatives to university</p> <p>Work experience during 'Wider Learning Weeks' - <i>Spark, Career Ready</i></p> <p>NCS – Careers Assembly and Workshop - Post 18 Options</p> <p>Students are signposted to relevant summer Career Experiences and Higher Education Experiences and supported to complete applications, e.g., InvestIn, Feltham Convening Project, Royal Holloway University of London, UWL</p>
Year 13	<p>Career Ready Feltham – support programme of mentoring and internship for students that are interested in exploring alternatives to university</p>	<p>Career Ready Feltham – support programme of mentoring and internship for students that are interested in exploring alternatives to university</p> <p>Subject Specific Careers – Pupils will receive subject-specific careers education from their subject teachers focused on careers and local labour market information dedicated to that subject.</p>	<p>Personalised Apprenticeship application support</p>

Pupils and parents are directed towards our named Careers Leader, Leah Blunden, to identify the most suitable opportunity for the individual pupils.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

5.3 Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available

AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Lead, and is stored in the library. We are also able to promote opportunities to our students through the Careers Google Classroom page. Providers are therefore welcome to provide electronic resources or links to opportunities that will then be shared with the appropriate pupils via their Google Classroom.

5.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

In addition, where remote access is provided via zoom or other virtual platform, all education and training providers will be expected to consent to and comply with the school's enhanced safeguarding policies relating to remote access and learning which primarily will also require consent for the school to record the session, both video and audio, for its own safeguarding records.

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by the Careers officer.

This policy will be reviewed by the Careers officer annually.

At every review, the policy will be approved by the Trust board.