



London Borough  
of Hounslow



# Starting in a Hounslow School Nursery

## in September 2023

Apply on time by 10 March 2023

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**Children born between 1 September 2019 and 31 August 2020  
can start in a nursery class attached to a primary or infant  
school in September 2023.**

**Please apply directly to the school of your choice.**

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# Introduction

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## Universal 15 hours early education entitlement

All 3 and 4-year olds are entitled to up to 15 hours of free early education for up to 38 weeks a year. This brochure provides information about accessing this entitlement in schools.

If you choose to access the free 15-hour entitlement through an Ofsted registered day nursery, pre-school or childminder before your child starts their school nursery class place, or while you are on a waiting list for a school nursery place, please refer to pages 10 and 23 for more information.

In our schools, children can take up a free 15-hour place in a nursery class from the September before their fourth birthday. Children born between **1 September 2019** and **31 August 2020** can be admitted to a nursery class attached to a primary school in September 2023. Children cannot be admitted to nursery classes before the school year in which they reach the age of four.

All Hounslow infant and primary schools (except Edison Primary and Nishkam School West London) have nursery classes. Enquiries and applications for a nursery class place should be made directly to the school. Applications will be considered according to the admission criteria and offers will be made up to the number of places available at each school.

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## Types of Schools in Hounslow

All Hounslow primary schools are co-educational and admit boys and girls. Most of the primary schools are all-through primary schools, catering for children from age 3 to age 11.

There are four pairs of separate infant and junior schools. The primary schools in Hounslow are community schools, Voluntary aided (Faith) schools, academies and free schools.

### Community schools

These are maintained by the council, which sets the admissions policy, including the criteria used for allocating places at schools.

### Voluntary Aided (Faith) schools

These are maintained by the Council but administered by the school's governing body, in agreement with the Local Authority. The schools serve their faith communities, and applicants will need support from their religious leader, on a Supplementary Information Form (SIF) supplied by each faith school. The Governing Body of the school sets the admissions policy and criteria

In some schools, children attend nursery classes for five half days each week in term-time. This is either five mornings or five afternoons (15 hours in total), depending on the organisation of each school. In other schools, children from working families, who are eligible to receive an additional 15 hours each week (30 hours in total\*), attend nursery classes for five whole days each week in term-time. Please refer to the school of your choice for more information.

### \*30 hours childcare and early education entitlement for some working families

Some working families are eligible to receive a further 15 hours of early education for their 3 or 4-year old. This is in addition to the universal 15 hours – 30 hours in total.

Not every school in Hounslow offers the additional 15 hours but more than one childcare provider can be used to access this entitlement. Please see pages 9 and 23 for more information.

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### Free schools

Free schools are independent of the Local Authority and are funded directly by the Department for Education. They can be set up by a wide range of proposers, including charities, universities, businesses, educational groups, teachers and groups of parents.

### Academies

An academy is a school that is run by an academy trust and its governors. It is funded entirely by central government and is independent of local authority control

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# Understanding the Admissions Process

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Before you complete an application form, it is very important that you understand how the process works.

## Oversubscription

Most Hounslow schools are oversubscribed. If there are more applications for a school than places available, the places will be allocated according to the admission criteria of the school.

Please check that your child meets the school's admission criteria, especially if your preferred school is a faith school.

Information regarding the admission criteria for community schools can be found on page 19. Information regarding the admission criteria for other schools can be found on the school's website.

## Key dates

**From 1 January 2023**

**Applications open** – complete an application form and return directly to the schools you wish to apply for. Some schools will also require you to complete their supplementary information forms which can be obtained from the schools.

**10 March 2023**

**Closing date for applications**

**by 5 May 2023**

**Offer day**

You will receive a letter from the Headteacher of the schools you applied to

**Myth Busters**

We know that the application process can be confusing and that rumours can circulate about what is best to do. The facts below will give you the information you need to make your application correctly.

**MYTH: I can put my child’s name down for the school nursery class I would like as soon as they are born.**

**FACT:** Schools do not keep a list of children wishing to attend their nursery class until the year in which they can apply for a place.

**MYTH: Making my application as soon as the application system opens means I will have more chance of getting my preferred school.**

**FACT:** School places are **not** allocated on a first come, first served basis. All applications received by the specified closing date will be allocated based on the admission criteria of the school and not by date of when it was received.

**MYTH: It does not matter if I miss the application deadline.**

**FACT:** Applications submitted after the deadline will not be processed until after all those that were submitted on time. This will delay you getting a school place and the school/s you prefer may already be full. If your preferred school/s are already full, there is a chance you may not be allocated a school place.

**MYTH: There is a January intake so if I don’t get a place in September, I can get a place in the following January.**

**FACT:** Schools will only take children in January if they have a vacancy. The majority of schools will have filled their places at the start of the term in September.

**MYTH: Living near to a school gives you more priority for a place there.**

**FACT:** The majority of schools do offer some priority based on distance from the school in their oversubscription criteria, but this does not guarantee a place if there are other children who rank higher in the criteria. (See pages 19-20). If someone living near to you was allocated a place last year it does not mean that you will also secure a place there. The distance from home to school is measured using the Local Authority measuring system. See page 10. Other measuring systems, such as Google maps, may give a different measurement.

**MYTH: My child’s grandparents/childminder live closer to the school, so I can use their address to apply.**

**FACT:** You must apply using your child’s home address. If it is discovered that a false address has been used your application may be withdrawn at any stage of the process. This is even if you have already been offered a school place. See page 7

**MYTH: I should apply to every school and I will definitely get a place in one of them.**

**FACT:** You can apply to more than one school and each school will assess your application based on their admission criteria. There is no guarantee of a place at any school.

**MYTH: If I get offered a place in more than one school, I can decide which one I want nearer to the start of the new term.**

**FACT:** You need to return your acceptance slip within 2 weeks of your offer. If you do not do this, it may be assumed you no longer require the place and therefore allocated to someone else.

**MYTH: One of my children already goes to the school so my other child will automatically get a place.**

**FACT:** Each child’s school place must be applied for and there is no automatic allocation based on having a sibling at the same school. Most schools do offer some priority to siblings in their oversubscription criteria, but this does not guarantee a place if there are other children who rank higher in the criteria. See pages 19-20). If your child does have a sibling attending the school already, please make sure you indicate this on your application form.

**MYTH: My child is attending the school’s onsite preschool. This means I will get priority for a place in the nursery class.**

**FACT:** All nursery places must be applied for regardless of whether your child is attending the onsite pre-school. Attending the onsite pre-school does not guarantee you a place in the nursery class.

**MYTH: The Council will send me a letter telling me when to apply for a nursery class.**

**FACT:** The council does not write to any families telling you when to apply, however every effort is made to ensure the application opening and closing dates are advertised on council websites and at local community venues (e.g. children centres). It is the parent’s responsibility to apply from the information made available.

**MYTH: My child misses out on an entire year of school as they have a birthday in September.**

**FACT:** Free early education is available for every child from the term after their third birthday. So, whilst your child cannot attend a school nursery class before the school year in which they reach the age of four, they can still access early education through an Ofsted registered childcare provider. (See page 23)

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# Completing your application

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You can apply for a place in any nursery class by completing the application form and submitting it to the school directly by the closing date of **10 March 2023**.

The Headteacher will write to you with the result of your application by **5 May 2023**, provided you have applied by the closing date of **10 March 2023**. Our schools have enough nursery class places between them to admit most of the children who apply, but availability of a place cannot be guaranteed.

## Documentation

The following documentation will need to be submitted with your application;

- Proof of residence of your child's home address. This must be a copy of your council tax bill for this year. This must be in your full name to confirm you reside at this address.
- If you are unable to provide a council tax bill, please contact the school to discuss what alternative documentation they will accept. See page 8 for further information.
- Copy of your child's birth certificate.

Please ensure that you write your child's name on the application form exactly as it is written on their birth certificate.

Any supporting information not in English language must be accompanied by a certified translation.

## Guidance on completing the application form

### Your child's name

Please use your child's legal name as shown on their birth certificate.

### Your child's date of birth

You should only be applying for a nursery place if your child's date of birth is between 1 September 2019 and 31 August 2020.

### Your child's home address

The address used in an application must be that where an adult or adults with legal responsibility for the child live. However, we may not use this if we consider it to be an address of convenience.

All school admission applications are subject to address checks to ensure school places are allocated fairly and in accordance with published admission arrangements. These checks may be made using council systems, agencies, fraud departments, other education settings, or other resources available to us. Applicants may also be asked to provide additional evidence to support their application.

Schools will not accept possible future addresses as a basis for allocating school places. If you move after submitting your application you must inform the school within two weeks of your move so that your application is considered using the correct address for school admission purposes.

It is for the school to determine if, on the balance of probability, the address given on an application is a child's normal place of residence or is considered to be an address of convenience. Some examples of circumstances which may be considered an address of convenience are:

- using the address of a relative, friend, childminder or business
- using the address of a parent with whom the child spends the minority of the week \*see shared or joint residence
- purchasing a new property or renting accommodation and using this address in order to gain a school place, whilst continuing to own or rent an alternative property.
- owning a property which is or has previously been used as your home address and applying from another address in order to gain a school place, but still retaining ownership of the initial property
- use of a local address whilst the child lives overseas

In making a decision, the following factors will be taken into account alongside any evidence seen during the address checking process:

- the preference schools and if they are oversubscribed
- if the address being used gains an advantage in the admissions process
- the distance of the properties to the preference schools
- the length of time the arrangement has been in place
- current education providers and services working with the family
- any state benefits in payment

If an address of convenience is found to have been used, the school will determine the address to be used based on the evidence found in their investigations. Where this address or preference schools fall within another Local Authority, they may be consulted in the decision.

If a fraudulent address or address of convenience is found to have been used after the allocation of places, any offer made will also be withdrawn, and this may be the case even if your child has started at the school.

You must provide a copy of your council tax with your application. If you are not registered to pay council tax either because you are not liable or have recently moved you will have to provide:

- tenancy agreement /mortgage statement plus two of the following alternative proofs in the parent / carer's name
- a recent utility bill - gas/electricity/water
- TV licence
- a recent bank or credit card statement (not both)
- driving license
- entitlement to benefits letter e.g. Child Benefit (pages 1& 2)/ child tax credit/ housing benefit/ income support/jobseeker allowance/universal credit
- Inland Revenue document
- pay slip/ P45/ P60 (not more than 1 of these)
- car/ house insurance certificate
- NHS medical card/GP registration
- a letter confirming placement at your address from Social Services/National Asylum Support Service/UK Visas and Immigration/Housing Department

### Shared or Joint residence

Where a child lives with parents with shared responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. The declaration (including the address of both parents) must be submitted at the time of making the original application

If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received and the residence is split equally by the closing date for application, the school will consider the address of the parent who is in receipt of Child Benefit. If no Child Benefit is being received, the school will consider the address at which the child is registered with a doctor (GP) You must send the school a copy of your latest benefit entitlement or your child's medical card. The school may ask for further evidence is required.

If the residence is not split equally between both parents, the address used will be the address where the child spends the majority of the school week. It is for the school to determine the address to be used for the allocation of a nursery place.

### Children with an Education, Health and Care Plan (EHCP)

You do not need to complete this application if your child has an Education, Health and Care Plan as there is a separate process. Please see page 22 for further information. If your child is in the process of being assessed for an EHCP, please complete this application and make the school aware of the circumstances. Doing so will ensure the school that is eventually offered to your child is fully aware before admission and can plan accordingly to be able to meet your child's needs.

### Sibling

Children who will have a brother or sister, including all blood half-, step-, adoptive and foster brothers and sisters of the child (not cousins) who live at the same home as the child, in the infant, linked junior or primary school in September 2023.

In order to meet the sibling criterion, your child's sibling must be attending the preferred school at the time of application and be expected to still be attending at the time of admission. You must complete the sibling details in the appropriate section.

### Additional hours (total 30 hours)

All Hounslow infant and primary schools (except Edison Primary and Nishkam School West London) offer 15 hours of early education each week. Some schools may offer an additional 15 hours (30 hours in total). You can check which schools offer the additional 15 hours and whether you would be eligible at [www.hounslow.gov.uk/30hours](http://www.hounslow.gov.uk/30hours)

After first checking your child's eligibility for 30 hours, if the schools you are applying to offer the additional 15 hours, please indicate how many hours you are applying for on the application form.

### Staff

Some schools give priority for admissions to the children of staff. School staff wishing to apply under this criterion should ensure the school uses this priority in their admission criteria, as it does not apply to all schools. Applicants applying under this criterion should state this in the preference reasons section of the application form.

### Details of parent or carer

This section needs to be completed by the parent or carer of the child, who will also need to indicate they have parental responsibility

### Relationship to child

Please indicate your relationship to the child (e.g. mother, father, grandmother, foster carer).

### Looked after and Previously looked after Children

In the admission arrangements for all schools looked after and previously looked after children will be considered to be:

Children who are looked after by a local authority or were previously looked after but immediately after being looked after, became subject to an adoption, child arrangement or special guardianship order. A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1998.

Looked after or previously looked after children include those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation or any other provider of care whose sole or main purpose is to benefit society.

An adoption order is an order under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders) A child arrangement order is an order setting the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989 as amended by Section 14 of the Children and Families Act 2014. A special guardianship order is an order appointing one or more suitable individuals to be a child's special guardian.

Please ensure that you submit documentary evidence to support your application. This may be a letter and/or other documentary evidence from the children's social worker or other relevant professional. Consideration will not be given to this criterion unless the appropriate supporting documentation is provided at the time of application.

### Exceptional Medical and Social need

All Hounslow schools have experience of dealing with children with different social and medical needs. Occasionally there will be a very small number of children for whom exceptional medical/social will apply which will warrant a placement at a particular school.

Medical or social priority would normally only be given in exceptional circumstances if the child or a close family member has an illness or disability, or if there are any other exceptional social reasons, which means that one school is more suitable than another. Medical applications are considered on a case by case basis. The intention of the criteria is that it should normally only be applied to children who need to attend their nearest school.

Common medical conditions and allergies can usually be supported in all Hounslow mainstream schools. Therefore, priority under this criterion would not normally be given for these.

Some mainstream schools have units attached which provide specialist provision for children with an Education, Health and Care (EHCP) which names the school. The facilities in these units are not normally available to children in the mainstream school. Priority under a school's exceptional medical or social criterion would not normally be agreed for a mainstream place on the basis of a specialist unit being attached to the school.

In addition, routine child-minding arrangements would not normally be considered to be an exceptional social reason for placement at a particular school.

Not all schools offer this priority.

**The request for the admission authority to consider medical and social priority must be submitted at the same time as making your application.**

The application must be supported by compelling written evidence from a suitable professional such as a hospital consultant, a social worker or health visitor that sets out the particular reasons why this school is the most suitable and the difficulties that would be caused if the child had to attend another school. This must be submitted at the time of the original application.

If the school is not the closest to home, the professional must set out in detail the wholly exceptional circumstances for attending this school and the difficulties if the child had to attend another school.

Providing evidence does not guarantee that a child will be given priority at a particular school, and in each case a decision will be made based on the merits of the case and whether the evidence demonstrates that a placement should be made at this school over any other.

Your request will be carefully considered by the school. The school will ensure that the evidence is assessed objectively taking into account current admissions legislation guidance.

The school will make the decision as to whether your child qualifies on medical or social grounds. The notification date is by 5 May 2023. You will not be advised before this date whether your request for priority is agreed. If priority is not granted, your application will be considered against the remaining criteria for the requested school.

### Additional Forms – Supplementary Information Forms

Some Hounslow schools have additional Supplementary Information Forms (SIF) and/or a religious reference form to complete, which are available directly from the schools. These forms are necessary for the school governors to determine whether applicants meet their faith requirements or other criteria.

The SIF and all additional documents required must be returned to the school. If you do not complete a SIF, your child will still be considered but it will reduce the chance of your child being offered a place. This is because the school will not have any information to consider when deciding your application against its admission criteria and, as such, your application will be ranked very low when decisions are made. It is important you complete all forms and return them directly to the school.

### Duplicate applications

If more than one application for the same applicant is received, the last form received before the closing date will be considered. Any earlier forms will be discarded. If two or more forms from an applicant have the same date, the form to be considered will be chosen at random by the school.

### Distance

For all schools where the Local Authority (LA) is the Admissions Authority (AA) for the school and any schools

where the Admissions Authority (the Governing Body) has a policy to use the LA's measuring system, the walking route is measured by using a geographical information system.

It starts from a 'seed point' which is a point of measurement in the foot print of the home address. The seed point is provided by Local Land and Property Gazetteer (LLPG) from information compiled by the Local Authority or from the National Land Property Gazetteer (NLPG) for addresses outside our borough.

From the seed point, the route firstly connects to the nearest node of the digitised network. It will always measure using the centre of the road nearest to this point even if your home address is on the corner of two roads. The positioning of front doors, driveways and back gates are not relevant to the route or the measurement and are not programmed to be used by the measuring system. The digitised network is constructed from road data supplied by Ordnance Survey called the OS MasterMap Highways Network. The OS MasterMap Highways Network has been accurately digitised to measure along the centre of road. The LA has no control over how OS digitise the road and footpath network.

The network starts from the seed point in the property provided as the child's address and continues by the walking route to the nearest of the school gates which is used by pupils to enter the school grounds. Where blocks of flats are treated as one address, priority will normally be given to the lowest flat number. If the distances are equal, a place will be allocated by drawing lots in the presence of an independent witness.

The walking route is established using an algorithm within the software used by the LA. This programme integrates with the LA's database (Synergy/School Admissions Management) which is supplied by Access UK Ltd. ([www.theaccessgroup.com](http://www.theaccessgroup.com))

Other measuring systems may give a different measurement, but the LA cannot take a measurement from another measuring system.

### Waiting Lists

A waiting list is kept for each school that is oversubscribed. If you are not offered a nursery class place, your child's name can be placed on the waiting list for that school.

The waiting lists will include those who have moved to the area and were unable to make an 'on-time' application. The waiting list will be held in the order of oversubscription criteria, not in order of when an application is received. This means a child's position can move down as well as up following the addition of any applications that may have a higher priority.

The waiting list will remain in operation until 31 August 2023. Any parent/carer wishing for their child to remain on the waiting list after this date will need to contact the school.

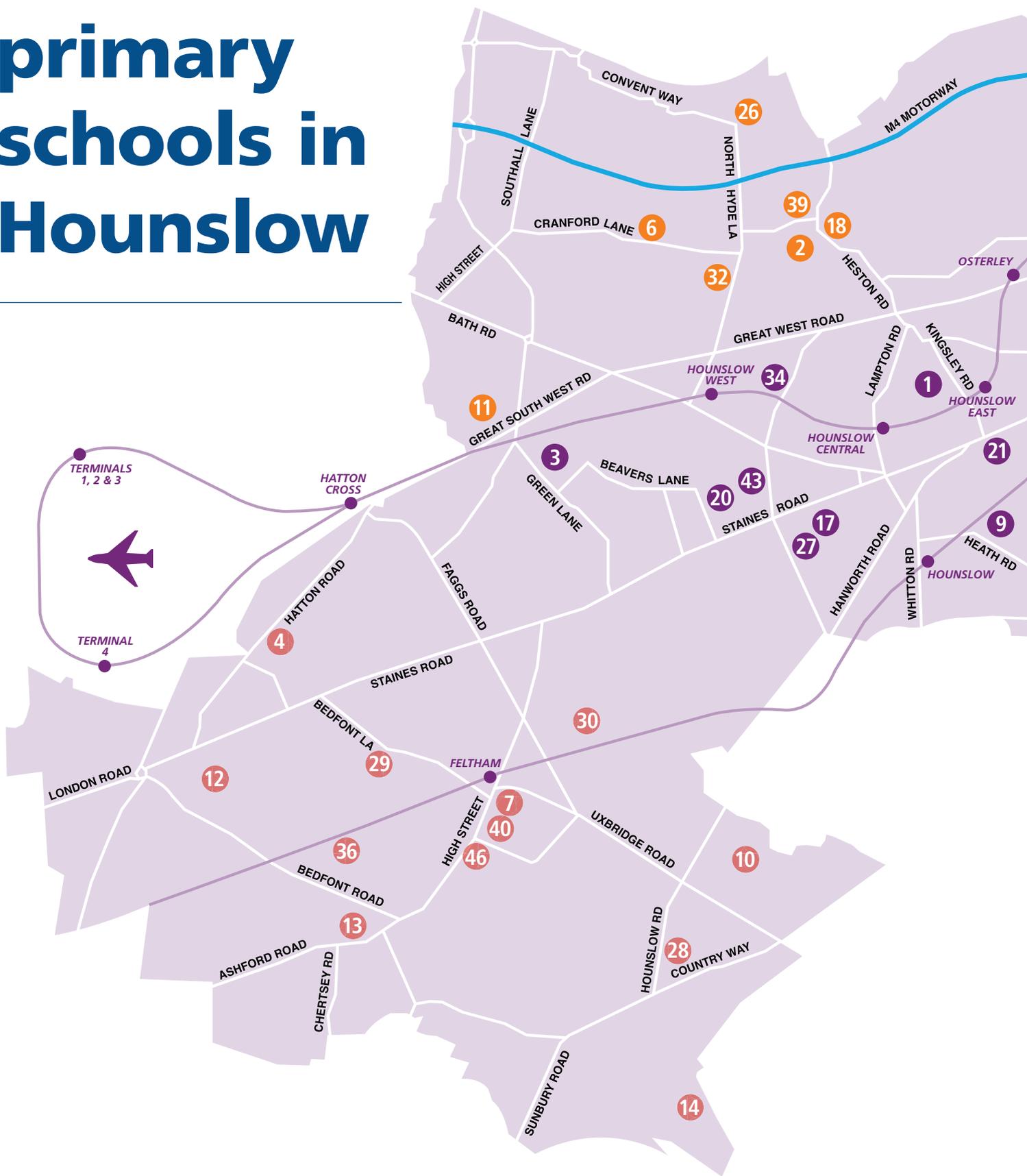
If you have not been able to secure a school nursery class place before the start of term, your child can access a funded 15 or 30 hour place with another childcare provider. Please see page 23.

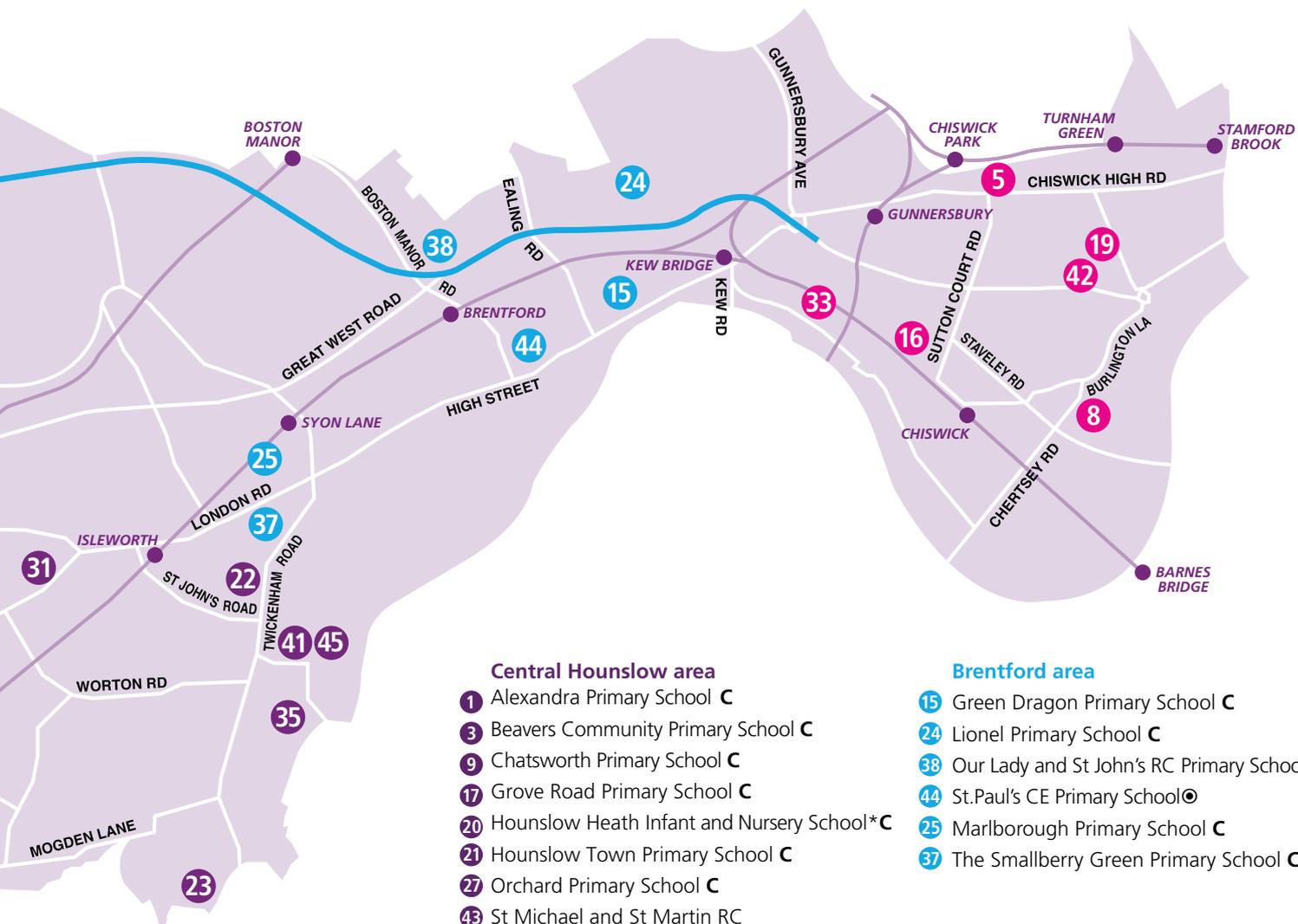


# School Information

For all schools included in this brochure, children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 22.

# Location of primary schools in Hounslow





### Central Hounslow area

- 1 Alexandra Primary School **C**
- 3 Beavers Community Primary School **C**
- 9 Chatsworth Primary School **C**
- 17 Grove Road Primary School **C**
- 20 Hounslow Heath Infant and Nursery School\***C**
- 21 Hounslow Town Primary School **C**
- 27 Orchard Primary School **C**
- 43 St Michael and St Martin RC Primary School **F**
- 31 Spring Grove Primary School **C**
- 34 Wellington Primary School **C**
- 45 The Blue School CE Primary **F**
- 22 Isleworth Town Primary School **C**
- 23 Ivybridge Primary School **C**
- 41 St Mary's RC Primary School **F**
- 35 Worples Primary School **C**

### Heston and Cranford area

- 11 Cranford Primary School **C**
- 2 Westbrook Primary School **F**
- 6 Berkeley Academy **F**
- 18 Heston Primary School **C**
- 26 Norwood Green Infant and Nursery School\***C**
- 32 Springwell School **C**
- 39 The Rosary Catholic Primary School **F**

### Brentford area

- 15 Green Dragon Primary School **C**
- 24 Lionel Primary School **C**
- 38 Our Lady and St John's RC Primary School **F**
- 44 St.Paul's CE Primary School **F**
- 25 Marlborough Primary School **C**
- 37 The Smallberry Green Primary School **C**

### Chiswick area

- 5 Belmont Primary School **C**
- 8 Cavendish Primary School **C**
- 16 Grove Park Primary School **C**
- 19 The William Hogarth Primary School **C**
- 42 St Mary's RC Primary School **F**
- 33 Strand-on-the-Green Infant and Nursery School\* **C**

### Feltham and Hanworth area

- 4 Bedfont Primary School **C**
- 12 Fairholme Primary School **C**
- 7 Cardinal Road Infant and Nursery School\***C**
- 13 Feltham Hill Infant and Nursery School\***C**
- 40 St Lawrence RC Primary School **F**
- 29 Southville Primary School **C**
- 30 Sparrow Farm Primary School **C**
- 36 Edward Pauling Primary School **C**
- 10 Crane Park Primary School **C**
- 14 St Richard's Church of England Primary School **F**
- 28 Oriel Academy West London **F**
- 46 Reach Academy **F**

- \* Separate junior and infant schools
- F** Faith schools
- F** Academy
- C** Community School
- F** Free School

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# Primary Schools in Hounslow

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Infant and nursery schools admit children aged 3 to 7 and primary schools aged 3 to 11.

## Key

- \* Separate Junior and Infants schools
- SIF Supplementary Information Form  
these schools require a form to be completed as well as the common application form
- DfE Department of Education number

## Community Schools

### Alexandra Primary School

Denbigh Road, Hounslow, TW3 4DU  
T: 020 8570 6826  
E: [office@alexandra.hounslow.sch.uk](mailto:office@alexandra.hounslow.sch.uk)  
[www.alexandra.hounslow.sch.uk](http://www.alexandra.hounslow.sch.uk)

Executive Headteacher: Mr J Norton  
DfE number: 313/2014

### Beavers Community Primary School

Arundel Road, Hounslow, TW4 6HR  
T: 020 8570 9347  
E: [office@beavers.hounslow.sch.uk](mailto:office@beavers.hounslow.sch.uk)  
[www.beaversprimaryschool.co.uk](http://www.beaversprimaryschool.co.uk)

Headteacher: Ms S Smith  
DfE number: 313/2073

### Bedfont Primary School

Hatton Road East, Bedfont, TW14 9QZ  
T: 020 8890 7472  
E: [office@bedfont.hounslow.sch.uk](mailto:office@bedfont.hounslow.sch.uk)  
[www.bedfontprimary.com](http://www.bedfontprimary.com)

Headteacher: Mrs G Donnelly  
DfE number: 313/2083

### Belmont Primary School

Belmont Road, Chiswick, W4 5UL  
T: 020 8994 7677  
E: [messages@belmont.hounslow.sch.uk](mailto:messages@belmont.hounslow.sch.uk)  
[www.belmontprimaryschool.org.uk](http://www.belmontprimaryschool.org.uk)

Headteacher: Ms E Lacey  
DfE number: 313/2003

### Cardinal Road Infant and Nursery School \*

Cardinal Road, Feltham, TW13 5AL  
T: 020 8890 6303  
E: [office@cardinalroad.hounslow.sch.uk](mailto:office@cardinalroad.hounslow.sch.uk)  
[www.cardinalroad.co.uk](http://www.cardinalroad.co.uk)

Headteacher: Mrs M Novak  
DfE number: 313/2006

### Cavendish Primary School

Edensor Road, Chiswick, W4 2RG  
T: 020 8994 6835  
E: [office@cavendish.hounslow.sch.uk](mailto:office@cavendish.hounslow.sch.uk)  
[www.cavendishschool.org.uk](http://www.cavendishschool.org.uk)

Headteacher: Ms C Fewer  
DfE number: 313/2007

### Chatsworth Primary School

Heath Road, Hounslow TW3 2NE  
T: 020 8560 6018  
E: [office@chatsworth.hounslow.sch.uk](mailto:office@chatsworth.hounslow.sch.uk)  
[www.chatsworthprimaryschool.co.uk](http://www.chatsworthprimaryschool.co.uk)

Headteacher: Mr D Wright  
DfE number: 313/3943

### Crane Park Primary School

Norman Avenue, Hanworth, TW13 5LN  
T: 020 8894 9047  
E: [office@cranepark.hounslow.sch.uk](mailto:office@cranepark.hounslow.sch.uk)  
[www.craneparkprimary.org](http://www.craneparkprimary.org)

Headteacher: Ms A Small  
DfE number: 313/2078

### Cranford Primary School

Berkeley Avenue, Cranford, TW4 6LB  
T: 020 8759 0305  
E: [office@cranfordprimary.hounslow.sch.uk](mailto:office@cranfordprimary.hounslow.sch.uk)  
[www.cranfordprimary.com](http://www.cranfordprimary.com)

Headteacher: Ms M Walia  
DfE number: 313/2004

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**Edward Pauling Primary School**

Redford Close, Feltham, TW13 4TQ

T: 020 8831 0841

E: [office@edwardpauling.hounslow.sch.uk](mailto:office@edwardpauling.hounslow.sch.uk)

[www.edwardpauling.hounslow.sch.uk](http://www.edwardpauling.hounslow.sch.uk)

Headteachers: Mrs F Sulma

DfE number: 313/2063

**Fairholme Primary School**

Peacock Avenue, Bedfont, TW14 8ET

T: 020 8890 2584

E: [office@fairholme.hounslow.sch.uk](mailto:office@fairholme.hounslow.sch.uk)

[www.fairholme.hounslow.sch.uk](http://www.fairholme.hounslow.sch.uk)

Headteacher: Ms H Willis

DfE number: 313/2079

**Feltham Hill Infant and Nursery School\***

Bedfont Road, Feltham, TW13 4LZ

T: 020 8890 3814

E: [office@fhi.hounslow.sch.uk](mailto:office@fhi.hounslow.sch.uk)

[www.fhi.hounslow.sch.uk](http://www.fhi.hounslow.sch.uk)

Headteacher: Ms A White

DfE number: 313/2021

**Green Dragon Primary School**

North Road, Brentford, TW8 0BJ

T: 020 8568 3971

E: [office@greendragon.hounslow.sch.uk](mailto:office@greendragon.hounslow.sch.uk)

[www.greendragonprimary.co.uk](http://www.greendragonprimary.co.uk)

Headteacher: Mrs N O'Hara

DfE number: 313/2081

**Grove Park Primary School**

Nightingale Close, Chiswick, W4 3JN

T: 020 8994 7405

E: [info@grovespark.hounslow.sch.uk](mailto:info@grovespark.hounslow.sch.uk)

[www.grovesparkprimary.co.uk](http://www.grovesparkprimary.co.uk)

Headteacher: Ms R Davies

DfE number: 313/2022

**Grove Road Primary School**

Cromwell Road, Hounslow, TW3 3QQ

T: 020 8570 6132

E: [office@groveroad.hounslow.sch.uk](mailto:office@groveroad.hounslow.sch.uk)

[www.groveroadprimary.co.uk](http://www.groveroadprimary.co.uk)

Headteacher: Ms L Gray

DfE number: 313/2071

**Heston Primary School**

Heston Road, Heston, TW5 0QR

T: 020 8572 5597

E: [info@heston-pri.hounslow.sch.uk](mailto:info@heston-pri.hounslow.sch.uk)

[www.hestonprimaryschool.co.uk](http://www.hestonprimaryschool.co.uk)

Headteacher: Ms C Behar

DfE number: 313/3944

**Hounslow Heath Infant and Nursery School\***

Martindale Road, Hounslow, TW4 7HE

T: 020 8570 2562

E: [office@hhin.org](mailto:office@hhin.org)

[www.hhin.org](http://www.hhin.org)

Headteacher: Ms H Bush

DfE number: 313/2032

**Hounslow Town Primary School**

School Road, Hounslow, TW3 1QZ

T: 020 8570 1747

E: [admissions@hounslowtownprimary.co.uk](mailto:admissions@hounslowtownprimary.co.uk)

[www.hounslowtownprimary.co.uk](http://www.hounslowtownprimary.co.uk)

Headteacher: Ms L Kahlil

DfE number: 313/2034

**Isleworth Town Primary School**

Twickenham Road, Isleworth, TW7 6AB

T: 020 8560 5701

E: [office@isleworthtown.hounslow.sch.uk](mailto:office@isleworthtown.hounslow.sch.uk)

[www.isleworthtown.hounslow.sch.uk](http://www.isleworthtown.hounslow.sch.uk)

Headteacher: Mrs E Sheedy

DfE number: 313/2034

**Ivybridge Primary School**

Summerwood Road, Isleworth, TW7 7QB

T: 020 8891 2727

E: [office@ivybridge.hounslow.sch.uk](mailto:office@ivybridge.hounslow.sch.uk)

[www.ivybridgeprimaryschool.net](http://www.ivybridgeprimaryschool.net)

Headteacher: Ms C McKay

DfE number: 313/2061

**Lionel Primary School**

Lionel Road North, Brentford, TW8 9QT

T: 020 8560 5323

E: [office@lionel.hounslow.sch.uk](mailto:office@lionel.hounslow.sch.uk)

[www.lionelprimaryschool.co.uk](http://www.lionelprimaryschool.co.uk)

Headteacher: Ms M Hone

DfE number: 313/2036

**Marlborough Primary School**

London Road, (via Darcy Road) Isleworth,  
TW7 5XA

T: 020 8560 3978

E: [office@marlborough.hounslow.sch.uk](mailto:office@marlborough.hounslow.sch.uk)

[www.marlboroughschool.net](http://www.marlboroughschool.net)

Headteacher: Mrs K Gill

DfE number: 313/2037

**Norwood Green Infant and Nursery School\***

Thorncliffe Road, Southall, UB2 5RN

T: 020 8574 1456

E: [office@norwoodgreen-inf.hounslow.sch.uk](mailto:office@norwoodgreen-inf.hounslow.sch.uk)

[www.norwoodgreeninfants.org.uk](http://www.norwoodgreeninfants.org.uk)

Headteacher: Mr D Willetts

DfE number: 313/2039

**Orchard Primary School**

Orchard Road, Hounslow, TW4 5JW

T: 020 8570 6247

E: [office@tops.hounslow.sch.uk](mailto:office@tops.hounslow.sch.uk)

[www.orchardprimary.com](http://www.orchardprimary.com)

Headteacher: Ms C Haslam

DfE number: 313/3942

**The Smallberry Green Primary School**

Turnpike Way, Isleworth, TW7 5BF

T: 020 8580 2070

E: [office@smallberrygreen.hounslow.sch.uk](mailto:office@smallberrygreen.hounslow.sch.uk)

[www.smallberrygreen.org](http://www.smallberrygreen.org)

Headteacher: Ms H Holton

DfE number: 313/2064

**Southville Primary School**

Bedfont Lane, Feltham, TW14 9NP

T: 020 8890 6745

E: [office@southville.hounslow.sch.uk](mailto:office@southville.hounslow.sch.uk)

[www.southville.hounslow.sch.uk](http://www.southville.hounslow.sch.uk)

Headteacher: Miss J Lacey

DfE number: 313/2030

**Sparrow Farm Primary School**

Sparrow Farm Drive, Feltham, TW14 0DG

T: 020 8890 2063

E: [info@sparrowfarm.hounslow.sch.uk](mailto:info@sparrowfarm.hounslow.sch.uk)

[www.sparrowfarm.hounslow.sch.uk](http://www.sparrowfarm.hounslow.sch.uk)

Headteacher: Mrs A Cella

DfE number: 313/2043

**Spring Grove Primary School**

Star Road, Isleworth, TW74HB

T: 020 8560 0965

E: [office@spingrove.hounslow.sch.uk](mailto:office@spingrove.hounslow.sch.uk)

[www.springgroveprimary.london](http://www.springgroveprimary.london)

Headteacher: Mrs S Coley

DfE number: 313/2044

**Springwell School**

Speart Lane, Heston, TW5 9EF

T: 020 8570 5702

E: [office@springwell.hounslow.sch.uk](mailto:office@springwell.hounslow.sch.uk)

[www.springwell.org.uk](http://www.springwell.org.uk)

Headteacher: Mrs K Grewal

DfE number: 313/2046

**Strand-on-the-Green Infant and Nursery School\***

Thames Road, Chiswick, W4 3NX

T: 020 8994 7921

E: [communications@strandin.hounslow.sch.uk](mailto:communications@strandin.hounslow.sch.uk)

[www.strandinfantandnursery.co.uk](http://www.strandinfantandnursery.co.uk)

Headteacher: Ms V Townsend

DfE number: 313/2048

**Wellington Primary School**

Sutton Lane, Hounslow, TW3 4LB

T: 020 8570 6130

E: [office@wellington.hounslow.sch.uk](mailto:office@wellington.hounslow.sch.uk)

[www.wellington.hounslow.sch.uk](http://www.wellington.hounslow.sch.uk)

Headteacher: Mrs D Norton

DfE number: 313/2050

**The William Hogarth Primary School**

Duke Road, Chiswick, W4 2JR

T: 020 8994 4782

E: [admin@hogarth.hounslow.sch.uk](mailto:admin@hogarth.hounslow.sch.uk)

[www.williamhogarthschool.co.uk](http://www.williamhogarthschool.co.uk)

Headteacher: Ms A Stockley

DfE number: 313/2082

**Worple Primary School**

Queen's Terrace, Isleworth, TW7 7DB

T: 020 8321 8100

E: [office@worple.hounslow.sch.uk](mailto:office@worple.hounslow.sch.uk)

[www.worple.org](http://www.worple.org)

Exec Headteacher: Ms M Leenders

DfE number: 313/2051

**Voluntary Aided Schools  
(Faith Schools) SIF**

**The Blue School CE Primary SIF**

North Street, Isleworth, TW7 6RQ

T: 020 8560 6721

E: [office@theblueschool.com](mailto:office@theblueschool.com)

[www.theblueschool.com](http://www.theblueschool.com)

Headteacher: Ms R Jones

DfE number: 313/3300

**Our Lady and St John's RC Primary School SIF**

Boston Park Road, Brentford, TW8 9JF

T: 020 8560 7477

E: [admin@stjohnrc.hounslow.sch.uk](mailto:admin@stjohnrc.hounslow.sch.uk)

[www.ourladyandstjohns.org.uk](http://www.ourladyandstjohns.org.uk)

Headteacher: Mrs S Cunningham

DfE number: 313/3502

**The Rosary RC Primary SIF**

10 The Green, Heston, TW5 0RL

T: 020 8570 4942

E: [office@rosary.hounslow.sch.uk](mailto:office@rosary.hounslow.sch.uk)

[www.rosary.hounslow.sch.uk](http://www.rosary.hounslow.sch.uk)

Headteacher: Ms A Shevlin

DfE number: 313/3941

**St Lawrence RC Primary School SIF**

Victoria Road, Feltham, TW13 4FF

T: 020 8890 3878

E: [office@stlawrence.hounslow.sch.uk](mailto:office@stlawrence.hounslow.sch.uk)

[www.st-lawrenceprimary.co.uk](http://www.st-lawrenceprimary.co.uk)

Headteacher: Mr L Duggan

DfE number: 313/3503

**St Mary's Catholic Primary School, Chiswick SIF**

Duke Road, Chiswick, W4 2DF

T: 020 8994 5606

E: [office@stmarys.hounslow.sch.uk](mailto:office@stmarys.hounslow.sch.uk)

[www.stmaryschiswick.org.uk](http://www.stmaryschiswick.org.uk)

Headteacher: Ms J Harte

DfE number: 313/3505

**St Mary's Catholic Primary School, Isleworth SIF**

South Street, Isleworth, TW7 7EE

T: 020 8560 7166

E: [office@smi.hounslow.sch.uk](mailto:office@smi.hounslow.sch.uk)

[www.smi.hounslow.sch.uk](http://www.smi.hounslow.sch.uk)

Headteacher: Mr F Marsh

DfE number: 313/3504

**St Michael and St Martin RC Primary School SIF**

Belgrave Road, Hounslow, TW4 7AG

T: 020 8572 9658

E: [office@stmichaelrc.hounslow.sch.uk](mailto:office@stmichaelrc.hounslow.sch.uk)

[www.stmichaelandstmartin.co.uk](http://www.stmichaelandstmartin.co.uk)

Headteacher: Mrs N Duggan

DfE number: 313/3507

**St. Paul's CE Primary School SIF**

St Paul's Road, Brentford, TW8 0PN

T: 020 8560 3297

E: [admissions@stpauls.hounslow.sch.uk](mailto:admissions@stpauls.hounslow.sch.uk)

[www.stpauls.hounslow.sch.uk](http://www.stpauls.hounslow.sch.uk)

Headteacher: Mr J Wright

DfE number: 313/3302

**Free Schools****Reach Academy Feltham SIF**

53-55 High Street Feltham, TW13 4HU

T: 020 8893 1099

E: [info@reachacademy.org.uk](mailto:info@reachacademy.org.uk)

[www.reachacademyfeltham.com](http://www.reachacademyfeltham.com)

Executive Headteacher: Ms R Cramer

DfE number: 313/4000

**Academy Schools****Berkeley Academy**

Cranford Lane, Heston, TW5 9HQ

T: 020 8570 5700

E: [office@berkeleyacademy.org.uk](mailto:office@berkeleyacademy.org.uk)

[www.berkeleyacademy.org.uk](http://www.berkeleyacademy.org.uk)

Executive Headteacher: Mr K Prunty

DfE number: 313/2075

**Oriel Academy West London**

Hounslow Road, Hanworth, TW13 6QQ

T: 020 8894 9395

E: [office@oriel-aspirations.org](mailto:office@oriel-aspirations.org)

[www.oriel-aspirations.org](http://www.oriel-aspirations.org)

Headteacher: Ms E Linney

DfE number: 313/2005

**St Richard's Church of England Primary School**

Forge Lane, Hanworth, TW13 6UN

T: 020 8898 0848

E: [office@strichards.hounslow.sch.uk](mailto:office@strichards.hounslow.sch.uk)

[www.strichardsschool.org.uk](http://www.strichardsschool.org.uk)

Headteacher: Mrs J Stilwell

DfE number: 313/2015

**Westbrook Primary School**

Westbrook Road, Heston, TW5 0NB

T: 020 8570 9942

E: [office@westbrookprimary.com](mailto:office@westbrookprimary.com)

[www.westbrookprimary.com](http://www.westbrookprimary.com)

Headteacher: Mr M Tatters

DfE number: 313/2062

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# Admission Criteria for Nursery at Hounslow Community Primary and Infant Schools

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The criteria below have been summarised. Full details of the determined admission arrangements can be found at [www.hounslow.gov.uk/admissions](http://www.hounslow.gov.uk/admissions)

Children with an Education, Health and Care Plan (EHCP) that names the school will be allocated a place before any other allocations are made. Further information can be found on page 22.

1. Looked after and previously looked after children – see page 9
2. Exceptional medical and social need – see page 9
3. Sibling – see page 8
4. Children of staff - children of any member of staff, regardless of role in the school where
  - a) The member of staff has been directly employed by the school for two or more years the time of application or
  - b) The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage
5. Distance – see page 10

**Attending the nursery does not guarantee a reception class place at the attached infant or primary school. You must make a new application for a reception class place. All reception class places will be allocated according to the admission criteria of the school.**

## Tie Breaker

If there is one place available and two or more children next in order of priority or next on the waiting list meet the appropriate criterion equally, the place will be allocated using the distance criterion. If the distances are equal, the place will be allocated by drawing lots in the presence of an independent witness.

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# Admission criteria for other schools

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The following schools are their own admissions authorities and set their own admission criteria. Please see the school website for their admission criteria.

- [The Blue School](#)
- [Oriel Academy West London](#)
- [Our Lady and St John's Catholic Primary School](#)
- [Reach Academy Feltham](#)
- [The Rosary Catholic Primary School](#)
- [St Lawrence Catholic Primary School](#)
- [St Mary's Catholic Primary School Chiswick](#)
- [St Mary's Catholic Primary School Isleworth](#)
- [St Michael and St Martin Catholic Primary School](#)
- [St Paul's Church of England Primary School](#)
- [St Richard's Church of England Primary School](#)
- [Westbrook Primary](#)



# Additional Information



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# Special Educational Needs

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The majority of children with special educational needs and/or disabilities (SEND) will have their needs met within local mainstream early years settings or schools.

Each Ofsted registered setting or school offering early years provision follows the standards set out in the Early Years Foundation Stage (EYFS) Framework and should have arrangements in place that include a clear approach to identifying, assessing and making provision for children with SEND.

The Early Years SEN Team in Hounslow works with early years settings to support them in identifying and planning for the needs of children with SEND.

In schools, there will be a Special Educational Needs Coordinator (SENCO) who manages the support for children with SEND in their early years provision.

If you believe your child has difficulties with their learning, or you know that they have a special educational need, it is always advisable to discuss this with the staff responsible for SEND when you visit the early years setting or school that you are thinking of applying to. They can then work with you to ensure that arrangements are in place to meet your child's needs.

Both early years settings and schools have access to additional funding called SEN Inclusion Fund. This is funding available for supporting children with SEND. Your child may also be eligible to access Disability Access Fund (DAF). Further information on these two additional funding streams is available on the Hounslow Local Offer.

All early years settings provide information on their SEND provision on the Local Offer. Schools also publish information on their arrangements for identifying, assessment and making provision for children with SEND which can be accessed via a link to their website.

Further information about early years settings and schools as well as sources of help, advice and information for parents can be found on the Hounslow Local Offer [www.hounslow.gov.uk/localoffer](http://www.hounslow.gov.uk/localoffer)

If your child has an Education Health and Care Plan (EHP), the information set out in this brochure relating to the application process does not apply to you. To discuss the arrangements which will need to be made for your child, please contact the SEN team on **020 8583 2672** or [SEN@hounslow.gov.uk](mailto:SEN@hounslow.gov.uk)

# Early learning and childcare entitlement for 2, 3 and 4-year olds

Early learning and childcare is an important stage in a child's development and helps children to learn as they play. A good quality early learning and childcare experience builds on the valuable learning that takes place in and around the home. It also develops the learning of other essential skills that they will rely on in later life.

All 3 and 4-year-old children are eligible for 15 hours free early education and childcare per week from the term after their third birthday. Some children from working families are able to receive an additional 15 hours each week (30 hours in total). A 15 hour place in a school nursery class can be taken up from the September following your child's third birthday. A 30 hour place in a school nursery class can also be taken up from the September following your child's third birthday **but** only if your child is eligible to receive the additional hours and if the school offers 30 hour places.

All primary schools offer 15 hour places but not all of them are able to offer the additional 15 hours.

If you have been unable to secure a school nursery class place for your child or you would like your child to access early learning in the term immediately after they turn 3 e.g. January – August, then you might like to consider taking up a place with an Ofsted registered childcare provider such as a pre-school, day nursery or childminder.

These types of Ofsted registered childcare providers offer the same curriculum as maintained primary schools do, which is called the Early Years Foundation Stage or EYFS. The EYFS sets the statutory standards for the learning, development and care of children from birth to 5 years old. All schools and Ofsted-registered early year's providers must follow the EYFS, including childminders, preschools, nurseries and school reception classes.

## Which 2, 3 or 4 year olds are entitled to free and funded early learning and childcare?

<p><b>Some 2 year olds</b></p>	<p>This is for families with a 2-year-old child who are unemployed and receiving certain benefits or who are working on a low income and receiving certain benefits. This includes families getting support under the Immigration and Asylum Act.</p> <p><b>To see the full eligibility criteria and to apply please visit:</b>  <a href="http://www.hounslow.gov.uk/free2">www.hounslow.gov.uk/free2</a></p>
<p><b>All 3 or 4 year olds (15 hours)</b></p>	<p>This is for all families in England with 3 and 4-year-old children regardless of immigration status.</p> <p><b>No need to apply, to find out more please visit:</b>  <a href="http://www.hounslow.gov.uk/free15">www.hounslow.gov.uk/free15</a></p>
<p><b>Some 3 or 4 year olds (30 hours)</b></p>	<p>This is for some working families in England with 3 and 4-year-old children. This may also apply if a parent is on maternity, paternity or adoption leave, or is unable to work due to a disability or caring responsibilities.</p> <p><b>To see the full eligibility criteria and to apply please visit:</b>  <a href="http://www.hounslow.gov.uk/30hours">www.hounslow.gov.uk/30hours</a></p>

*Please always check with the childcare provider if any other costs will apply.*

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## Education and statutory school age

Nursery attendance is not compulsory, but we provide school-based places for most nursery aged children in the borough. However, resources are limited, and it is not always possible to admit all the children who apply. If your child does not attend a school nursery, they can access their funded 15 hours (or 30 hours if eligible) with another childcare provider. Please see page 23.

Parents and carers have a statutory duty to ensure that their child attends school full time from the beginning of the term following their fifth birthday or that they provide appropriate education for them.

Education provided by families instead of school attendance has to be registered with and inspected by the Local Authority.

## Appeals/Complaints

Under current education law there is no right of appeal if your application for a nursery class place is unsuccessful. However, you can make a complaint to the school by following the school's complaint procedure. Information regarding their complaint procedure can be found on the school's website.

## Transfer to Reception class

Transfer to the reception class from the nursery class is **not** automatic and cannot be guaranteed. Parents must apply online for admission to the infant or primary school.

All Reception class applications will be considered in accordance with the admission criteria of the school. Further information can be found on pages 19-20.

## Childhood immunisations

All children in the United Kingdom are offered vaccinations against key diseases as part of the national childhood immunisation schedule starting from age 2 months up to 5 years. For the safety of all children in schools, it is important that children have had the recommended immunisations before starting school. The more children who are immunized, the less likelihood there is of outbreaks of infectious diseases such as measles.

Ideally, children should be immunised at the right age to protect them as early as possible and minimize the risk of infection. All children's routine vaccinations are free of charge. Your family doctor will be able to advise about which immunisations and boosters are recommended before your child starts school.

Further information is also available at <https://www.nhs.uk/conditions/vaccinations/nhs-vaccinations-and-when-to-have-them/>

